

**PRESIDENTS' COUNCIL MINUTES**  
**January 5, 2010**  
**CC 126 in Bill Brod Community Center • 8:30 – 10:00 am**

PC Members	Attendance	Guests/Presenters:	Attendance
Joanne Truesdell (President)	X	Joe Austin	X
Eric Lewis (FTF Pres)	X	Terry Mackey	X
Bob DelGatto (FTF Elect)	absent	Maureen Mitchell	X
Rosemary Teetor (PTF Pres)	X	Debbie Jenkins, Recorder	X
Kelly White (Clsfd Pres)	absent		
Alyssa Fava (ASG Pres)	X		
Bill Briare (Exempt Pres)	X		
Chris Robuck (Chair of College Council)	X		
Elizabeth Lundy (VP of Instructional Services)	X		
Shelly Parini (Dean of College Advancement)	X		
Courtney Wilton (VP of College Services)	X		
Jan Godfrey (Dean of HR)	X		
Janet Paulson (PIO)	X		

**Harmony: Community Plan Report**

Shelly Parini presented the Harmony Community Campus Conceptual Master Plan (Handout #1). The report details discussions and community input regarding campus development. Harmony Community Campus (HCC) consists of four key partners who have been working together since 2006:

- Clackamas Community College (CCC)
- Oregon Institute of Technology
- North Clackamas Parks and Recreation District
- Clackamas County

These partners will continue to work together to implement the Conceptual Master Plan and will report progress to their constituencies, the community, and provide updates to the HCC Web site at [www.harmonyvision.org](http://www.harmonyvision.org). A unified visioning process (collaborative approach) with local community members will help to avoid long term problems or disagreements.

For the future:

- Clackamas County Parks continues to review the environmental water services and storm water detention impact upon the 100 acre natural park concept.
- Oregon Department of Transportation is considering traffic flow and roads; structured parking (multi-level parking) bordering 82<sup>nd</sup> and Greenline from Happy Valley to HCC and CCC – Oregon City Campus.
- CCC Capital construction and bond campaign

President Truesdell thanked Shelly Parini and CCC students for their involvement in building development plans/processes and community outreach efforts.

**Consultation Report: CCC Web Page**

(Handout #2) Terry Mackey reviewed the Web Committee, December 8, 2009, meeting minutes:

- Student Survey – Top three problem areas identified and discussed:
  - Webpage navigation
  - Search engine
  - Department web sites
- Institutional Activity #2: Redevelop the CCC web site to be interesting, inviting and easy to use for external constituents and provide internal constituents with stronger communication and easy access to information.
- The Web Committee passed a resolution to establish a *standardized* model for department web pages. Standardization (images, colors, navigation tools, and general page set-up to be the same) is the key to success.
- Green Grant dollars were used to launch this process (pay for a consultant from Training and Consulting Service for Non-Profits (TACS)).
- (Handout #3) The TACS report was presented and reviewed. It contains recommendations for the Website Redesign Strategic Plan.
- The report has been endorsed by the Campus Web Committee.
- The Web Committee recommended the Administrative Project Management Team to be Shelly Parini, Steve Beining and Joe Austin.

Items to clearly define:

- Roles, guidelines and standards driven by the Executive Team leadership
- Our goals to keep our institution viable
- Training needs
- Simple navigational processes (easy access for external constituents)
- How many power-users are needed and who they might be
- Who the administrators/experts would be

### **Next Steps:**

- Initiate discussions: Continue to disseminate results of the TAC study to College Council (CC) and other campus constituencies for input and review and to explore options for proceeding with recommendations.
- Administrative Project Management Team was endorsed by Presidents' Council (PC) members to continue research by going out for a Request For Proposal (RFP); this is key in obtaining further information regarding associated costs.
- Administrative Project Management Team will return to PC and CC with findings from the RFP.
- Shelly Parini, Joe Austin, Janet Paulson, and Terry Mackey will communicate the initiation of IA #2 to CC on 1/15/10 and report back to PC on 1/19/10.

### **College Council**

No Report

### **Association Reports**

Associated Student Government (ASG) / Alyssa Fava:

No Report

Classified / Kelly White:

No Report

PT Faculty / Rosemary Teetor:

No Report

FT Faculty / Eric Lewis:

Faculty have returned from the holiday break in good spirits!

Exempt / Bill Briare:

No Report

### **Around the Table Updates**

No Reports

### **President's Report**

No Report

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### **UPCOMING MEETING DATES in 2009-10:**

1/12, 1/19 (expanded), 1/26 (BAG), 2/2, 2/9, 2/16 (expanded), 2/23 (BAG), 3/2, 3/9, 3/16 (expanded), ~~3/23~~ (no meeting), 3/30 (BAG), 4/6, 4/13, 4/20 (expanded), 4/27 (BAG), 5/4, 5/11, 5/18 (expanded), 5/25 (BAG), 6/1, 6/8, and 6/15 (expanded).

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**NUMBER OF HANDOUTS TO BRING:** Presidents' Council – 20 copies; Expanded Presidents' Council – 35 copies

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**PRESIDENTS' COUNCIL MEMBERS:** Joanne Truesdell (President), Eric Lewis (FTF Pres), Bob DelGatto (FTF Pres. Elect), Rosemary Teetor (PTF Pres), Kelly White (Clsfd Pres), Alyssa Fava (ASG Pres), Chris Robuck (Chair of College Council), Elizabeth Lundy (VP of Instructional Services), Shelly Parini (Dean of College Advancement), Courtney Wilton (VP of College Services), Jan Godfrey (Dean of HR), Bill Briare (Exempt Pres), Janet Paulson (Public Information Officer), and Debbie Jenkins, Recorder.

**EXPANDED COUNCIL MEMBERS:** PC Members plus Bill Waters, Cyndi Andrews, Joe Austin, Diane Drebin, Scott Giltz, Bill Leach, Karen Martini, Maureen Mitchell, Steffen Moller, Theresa Tuffli, and Bill Zuelke.

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**BAG Members:** Executive Team, Deans, Association Presidents, Bill Waters, Bob DelGatto, Lynda Graf, Mike Watkins or Wes Bruning.

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